

## Blackwater Triathlon Club Constitution

1. The name of the Club shall be “Blackwater Triathlon Club”.
2. The objects of the club shall be to promote and encourage the participation and competition in the sport of Triathlon.
3. The club shall be affiliated to the British Triathlon Association and such bodies, as the Annual General Meeting shall decide.
4. The Annual General Meeting for the election of Officers and Committee and approval of the examined accounts shall be held on a date fixed by the committee in November each year. Each member will receive notice in writing, including an agenda, not less than twenty-one days prior to the meeting setting out the date, time and place of the meeting.
5. A special General Meeting may be called at twenty-one days notice by the committee or on written request from three members, such meetings shall only deal with matters for which notice is given in the request which shall form the agenda for the meeting.
6. A quorum at a General Meeting shall be eight.
7. The club shall be managed by a committee composed of a Chairperson, Secretary, Treasurer, and such other Officers as shall be agreed at the Annual General Meeting. All members of the committee shall have been properly nominated, with their nomination papers received by the secretary, duly proposed and seconded by the members of the club. The committee shall meet at such times, as it may deem necessary. The quorum of the committee shall be five members.
8. Sub-Committees may be appointed to deal with special matters, which shall be reported, in full to the Committee at each meeting thereof.
9. Membership and Subscriptions: Candidates for membership shall be nominated by an existing member and shall be over 18 years of age. In the event that the club wishes to have junior members, then the Secretary will call a Special General Meeting for the purpose of amending the constitution to cover Child Protection Procedures. The club may however permit a limited number of junior members on the clear understanding that they are supervised by their parents/guardians at all times and that the parents/guardians are responsible for the junior member at all times. Duly completed application forms for membership, together with yearly subscription shall be forwarded to the Secretary. The subscription year shall commence on the 1<sup>st</sup> January each year
10. Members who have not paid their subscription by 1<sup>st</sup> March each year may not be permitted to take part in Club activities.

11. Any alterations to Club rules shall only be made at a General Meeting with the exception of Child Protection Procedures and any proposals for such alterations shall be submitted in writing to the Secretary at least twenty-one days before the date of the meeting.
12. The committee may suspend a member for a period, or require a member to resign, if in its opinion, the interests of the club may have been compromised. Such action shall only be taken if the member has been notified in writing, stating the reasons for the action being taken. In the event of such member failing to reply accepting the suspension, or declining to resign within the stated period, a special Committee Meeting shall be called, of which at least two weeks notice shall be given to the member. The individual concerned shall, at that meeting and with the support of another member if required, have the opportunity of defending his actions. At the meeting, a majority of two thirds of the Committee present must vote in favor of the action proposed.
13. Funds and property of the club shall not be distributed among members; save as legitimate out of pocket expenses incurred in the running of the club, but shall be applied towards the furtherance of the Club's objectives or for a charitable purpose. In the event of dissolution, the funds and property remaining shall be devoted to objectives similar to those of the club.
14. The annual accounts shall be available for viewing at any time by club members on request. If requested by any member, the accounts can be duly examined by an independent party that should not be an elected officer of the Club or member of the Committee. This process should be the subject of a General Meeting (without the requirement for 3 members outlined in item 5.) The financial year shall commence on 1<sup>st</sup> January each year.
15. The committee shall have the powers to make regulations and by-laws in accordance with these Rules and to settle disputed points not otherwise provided by these Rules through the medium of a General Meeting.

C.D.Corby  
Blackwater Triathlon Club  
November 2004